



REQUEST FOR PROPOSAL (RFP)

PROVISION OF STAFF TRANSPORTATION SERVICES

Reference: PROC/187/25/MK

Date: 03 May 2025

1. Introduction

Air Mauritius Limited (MK) is hereby inviting bids from established companies with proven track record and relevant experience for the provision of transportation services for its staff based at the airport on a door to door and 24/7 basis.

The staff transportation services are provided within a transport network which spans around the Ste Croix – Pointe d'Esny axis.

About Air Mauritius

Air Mauritius is the national carrier of the Republic of Mauritius. Created in 1967, the airline's network today covers several destinations in Europe, Asia, Africa, Australia and in the Indian Ocean. Air Mauritius currently has a fleet of 4 Airbus A350-900, 2 Airbus A330-900neo, 2 A330-200, 3 ATR 72-500, 1 ATR 72-600. Air Mauritius is a leading airline in the Indian Ocean and carries over 1.3 million passengers yearly. More information can be accessed via its website: www.airmauritius.com

2. RFP Objectives

This Request for Proposal (RFP) exercise aims at selecting a service provider capable to meet successfully the transportation needs of Air Mauritius.

It is part of a **competitive procurement process** which helps Air Mauritius selects the best provider of services both in financial and qualitative terms. At the same time, it provides suppliers with a fair opportunity for their services to be considered. With this structured tender process in place, Air Mauritius aims at obtaining the best value from service providers.

For ease of reference, each potential bidder of the specified services receiving this RFP is referred to as a "service provider" and the bidder selected to provide the services to Air Mauritius is referred to as the "selected service provider".

3. Eligible Bidders

To be eligible to participate in this tender exercise, the service provider must:

- (a) have legal capacity to enter into a contract to execute the services;
- (b) have a minimum of three (3) years' experience in the business of providing public transport service;
- (c) have executed at least one (1) transport services contract during the last five (5) years with an annual contract value of at least MUR 5 million;

- (d) have a minimum of five (5) vehicles registered under company's name or shareholder's name;
- (e) submit a valid tender bond in the sum of MUR 200,000;
- (f) not be insolvent, in receivership and in process of winding up;
- (g) not have a conflict of interest in relation to this procurement requirement.

4. Scope of Services

The service provider is expected to provide a safe, punctual, efficient, reliable and quality transport service as per MK requirements and exigencies. The main specifications and requirements for staff transportation services are enclosed as **ATTACHMENT 1**.

It is the intent of Air Mauritius to enter into a contractual agreement with the selected service provider for a three (3) year period effective **01st October 2025** for the provision of staff transportation services on a door to door and 24 x 7 basis; the contract shall be for an initial period of one year and may be renewed for two additional years subject to satisfactory performance.

The terms and conditions that will govern the agreement with the selected service provider are enclosed as **ATTACHMENT 2** and include but not limited to the following:

- a. General obligations of the service provider
- b. Obligations of the service provider with regards to its fleet of vehicles and the required specifications of the vehicles
- c. Obligations of the service provider with regards to drivers
- d. Service Level Agreement, as well as applicable penalties
- e. Price structure (price revision mechanism) over the duration of the contract

Note 1

The weekly number of trips represents the company's best estimates and are subject to variations according to Air Mauritius' business operations. There is no guarantee that the stipulated number of weekly trips will necessarily be performed and the selected service providers shall apply the same price per trip in the event of any change in the actual number of trips.

Note 2

Air Mauritius reserves the right to split the contract between two (2) or more service providers. Therefore, service providers are requested to submit bids for one or more of the following service volume options: 25%, 50%, 75% and/or 100% of the weekly number of trips mentioned in ATTACHMENT 1.

Note 3

A minimum daily fleet of thirty-two (32) vehicles (15-seater vans) will be required to provide 100% of the transportation services and the number of vehicles to be made available by each selected service provider will be relative to the awarded service volume option.

All vehicles used for transportation services must satisfy the following mandatory conditions at any point in time during the contract term:

- Vans with a minimum of 15 seats
- be of a maximum of seven (7) years of age;
- be equipped with speed limiters (maximum 80 kms/hr);
- be equipped with air conditioning system;
- have all seats (including retractable) equipped with seat belts;

5. Pre-proposal Meeting

Service providers are invited for a pre-proposal meeting which will be held on **09th May at 11.00hrs**

The names, NIC number and vehicle number of the attendees (limited to two persons) must be communicated to the email address indicated in Section 12 by **latest 08th May 2025 at 13.00 hrs.**

The meeting point shall be at the DCA permit office, next to the Old Terminal Building, SSR International Airport, Plaine Magnien. Attendees are required to bring along their NIC to have access to airport premises.

6. Evaluation and Selection

Air Mauritius will evaluate proposals and select the service provider(s) on the basis of the following:

1. The responsiveness of the proposal. That is, the level of conformity and compliance to the RFP requirements, especially to the eligibility criteria listed in section 3 above.
2. The proposal which is found to be most value adding to Air Mauritius, based on technical and financial criteria below:

▪ Technical

- A. Company profile and experience in providing transportation services to businesses / companies of a similar or comparable nature.

- B. Methodology and management approach for delivery of efficient transportation services.
- C. Manpower recruitment and training policy.
- D. Health & Safety policy and practices.
- E. Compliance with set conditions for vans to be used for transportation services.
- F. Adherence to the proposed contract terms and conditions including service level agreement.

▪ **Financial**

Pricing proposal per trip and escalation mechanism during the three (3)-year contract period as laid down in the agreement.

All proposals received will be carefully evaluated. Air Mauritius may subsequently seek for clarifications regarding certain aspects of the proposal and will subsequently conduct negotiations and select the service provider which, in its assessment, has made the best proposal and will award the contract accordingly.

A letter of award will be issued to the selected service provider, subject to finalisation and signature of a written agreement by both parties. Unless or until a formal agreement is executed, the conditions of this RFP, the tender proposal together with the letter of offer and its acceptance thereof shall constitute a binding contract between Air Mauritius and the selected service provider.

7. Contents of Proposal

The service provider's proposal must contain all information required for evaluation and selection as outlined in this RFP document and include but not limited to the following:

The **Technical proposal** shall comprise of the following compulsory documents:

1. General Statement duly completed and signed by the service provider as per enclosed **FORM I**.

2. Original Tender Bond in the prescribed format as per enclosed **FORM II**.
3. Company profile
 - a) Type of business engaged in, number of years in business, locations of business and shareholders / directors' information.
 - b) Organisation structure showing the inter-departmental and reporting relationships and number of administrative staff and drivers (full time & part time) on company's payroll.
 - c) Copy of Certificate of Incorporation and Business Registration Card.
 - d) List of executed transport service contracts (client portfolio) during the last five (05) years as per enclosed **FORM III**; for each listed contract, either a signed copy of the contract or a signed letter from the client evidencing the contract must be provided.
 - e) Health and Safety policy and practices of the company stating how you would:
 - i. ensure the effective management of Occupational Road Risk of your employees and monitor your drivers' behavior / performance and rest period.
 - ii. follow up on vehicle periodic maintenance and daily serviceability.
 - f) Manpower recruitment and training policy describing the screening processes in place for recruitment of drivers and providing details of relevant training programs dispensed to drivers.
 - g) Information regarding any litigation, current and during the last (05) five years, in which the service provider is involved, the parties concerned, and disputed amount.
 - h) Financial Statements including but not limited to Profit and Loss Account and Balance Sheet for the past two (2) years duly signed by a Certified Accountant.
4. Management plan

This section should provide a brief description of the service provider's present activities, focusing on services related to the proposal. The service provider should comment on its experience in similar projects and identify the person(s) representing the service provider in any future dealing with Air Mauritius. Any client recommendation or reference letter together with contactable details to be included.
5. Resource plan

This should fully explain the service provider's resources in terms of the profile of the key staff that would be dedicated to the Air Mauritius

account, provision for drivers and vehicles (owned, leased, hired and/or sub-contracted) to be used for transportation and facilities necessary for the performance of the agreement.

The list and details of proposed vehicles to be submitted as per enclosed **FORM IV**; a copy of the vehicle PSVL (Public Service Vehicle Licences) to be provided as applicable and a copy of agreement with subcontractors specifying the conditions of the subcontracting if applicable.

6. Proposed Plan of Work

This section should demonstrate the service provider's responsiveness to the specifications by identifying the specific components proposed, addressing the requirements; providing a detailed description of the essential performance characteristics proposed, and demonstrating how the proposed methodology meets or exceeds the requirements.

The service provider must describe in detail what logistics set up and procedures/ communication processes/ methodology will be used to deliver the required services.

7. Statement of Adherence to the terms and conditions governing the agreement duly completed and signed by the service provider as per enclosed **FORM V**; any deviations or amendments proposed by the service provider should be highlighted.

The **Financial proposal** shall comprise of the duly filled and signed pricing template as per enclosed **FORM VI**. The price per trip shall be net of discount and inclusive of VAT.

8. Tender Bond

In order to secure the due performance by service providers of the obligations undertaken by them, tender proposals must be accompanied by a tender bond in the sum of Two Hundred Thousand Rupees (MUR 200,000) issued by a local commercial bank/insurance company in line with conditions stipulated in the enclosed tender bond format.

9. Performance Guarantee

Within 21 days after receipt of the letter of award, the selected service provider shall deliver to Air Mauritius a performance guarantee for an amount representing 10% of the awarded contract value for the first contract year issued by a local commercial bank/insurance company and valid for three (3)

months after the first contract year, subject to prior approval by Air Mauritius of the performance guarantee format. Such performance guarantee is renewable on an annual basis during the term of the contract.

10. Submission of Proposal

Service providers must submit one (01) original and two (02) copies of both the technical proposal and the financial proposal in two different sealed envelopes with references 'Technical proposal' and 'Financial proposal' clearly written on the top left corner of each envelope.

Both the technical and financial proposals should then be enclosed in one main envelope with reference **"RFP Staff Transportation Services – Ref PROC/187/25/MK"** written on it, and should be deposited in the Tender box located at the following address:

**Air Mauritius Procurement Office
18th Floor, Air Mauritius Centre
President John Kennedy Street
Port Louis**

The tender closing date or deadline for the submission of proposal is **28th May 2025 @15h00**. Proposals received after the closing date and time will not be considered.

Proposals must be signed by duly authorised person(s) and submitted in English language.

Each proposal must include all information as outlined in this RFP document.

Important Notes:

- The proposal shall constitute an offer by each service provider which will remain open and irrevocable for a period of **180 days** from the deadline for submitting proposal.
- Failure to submit the required information / documents will entail the service provider's elimination from the final selection process.
- Each service provider must include in its proposal all requirements, best terms and any conditions, and should not assume that another opportunity will exist to add any such matter after the proposal is submitted.

- Any deviations from the specifications, terms and conditions of this RFP and/or alternative proposals must be distinctly pointed out by the service provider.

11. Process Schedule

Below is a brief planning for this tender process, specifying the important dates and milestones:

Issue of RFP	03 rd May 2025
Pre-proposal meeting Required details for preparation of airport access pass must be communicated by latest 08 th May 2025 at 14.00hrs	09 th May 2025 at 11.00hrs
Last date for submission of queries	16 th May 2025
Deadline for submission of proposals	28 th May 2025 at 15.00hrs latest
Letter of Award (tentative)	30 th June 2025

12. Communication

All queries concerning this RFP should be addressed in writing to email address RFP@airmauritius.com by latest 16th May 2025

Air Mauritius Limited shall, as far as possible, reply to all queries at least 02 working days prior to the deadline date for submission of proposals.

Potential service providers shall notify Air Mauritius in writing for clarification of any inconsistency, discrepancy or conflict within the content thereof or any figures and wording, or be in doubt as to the true meaning of any part of this RFP document.

All communications and exchange of correspondences shall be formal from the date of issue of this Request for Proposal until a binding contractual agreement is agreed and signed with the selected service provider and the unsuccessful bidders have been notified.

13. General Conditions

All proposals submitted are subject to the following conditions:

- Air Mauritius Limited reserves the right to accept, split or reject any or all proposals received without incurring any liability towards any service provider and/or have any obligation to inform any service provider on the grounds of its action.
- Non-acceptance of a service provider's proposal will mean that one or more proposals were deemed more advantageous to Air Mauritius or that all proposals were rejected. Service providers, whose proposals are not accepted, will be notified after the award of the contract to the selected service provider and its acceptance thereof or in the event Air Mauritius Limited rejects all proposals.
- Air Mauritius and its directors, employees or other representatives will not be liable for any cost or expenses incurred by any service provider in the preparation and submission of a proposal nor shall Air Mauritius, its directors, employees or other representatives be liable for any damage, loss or cost (including legal costs) incurred or suffered by any service provider in connection with this RFP process.
- Service providers, their employees, subcontractors and agents (if any) shall keep all information concerning Air Mauritius and any of their business activities acquired as a result of this RFP strictly confidential.
- Joint Venture : A tender submitted by a joint venture of two or more firms must be accompanied by the document of formation of the joint venture duly registered and authenticated by a Notary Public or other official deputed to witness sworn statements in which is defined precisely the conditions under which the joint venture will function, its period of duration, the persons authorised to represent and obligate it, the address for correspondence, the participation of several firms forming the joint venture and any other information necessary to permit a full appraisal of its functioning including a clause to the effect that the members of the joint venture are jointly and severally bound. One of the partners of the joint venture shall be nominated as being in charge, authorised to incur liabilities, and receive instructions for and on behalf of any and all partners of the joint venture. The execution of the entire contract, including payment, shall be done exclusively with the partner in charge.
- Any canvassing or trying to cause undue influence to obtain the contract will lead to disqualification from the selection exercise.

14. Anti-bribery and Corruption/Anti-money laundering provision

Both MK and service providers (each “a party” or together “the parties”) are fully committed to acting professionally, fairly and with integrity in all of its business dealings and relationships wherever it operates to counter bribery, corruption and money laundering. As such, each party represents and warrants to the other that neither it, nor its directors, employees or other persons authorised to act on its behalf shall offer, give, solicit or accept any bribe or form of bribe such as fee, commission, payment, gift or other consideration during the course of its engagement with the other party either in connection with this RFP or any further agreement pursuant to this RFP that contravenes any applicable anti-bribery or anti-corruption or anti-money laundering legislation, rules and regulations as may be imposed by the relevant authorities and/or internal policies.

In the event that each party is aware or suspect any person from the other party in its dealings with the first party who had or may be in breach of the ABC and/or AML legislations as may be imposed by the relevant authorities and/or internal policies, it shall inform the other party immediately. If after consultation by all parties to the Agreement, any concern cannot be resolved in the good faith and reasonable judgment, then either party, on written notice to the other party, may terminate any Agreement with immediate effect.

15. Governing Law

This RFP is governed by the Laws of the Republic of Mauritius and the Mauritian Courts shall have exclusive jurisdiction on all matters relating to this RFP.

ATTACHMENT 1

SPECIFICATIONS AND REQUIREMENTS FOR TRANSPORTATION SERVICES

A. OVERVIEW

The Transport section of Air Mauritius is responsible to provide transport services to ground employees who are based at the SSRI Airport. Employees living within a network are provided pick up and drop off services on a door to door and 24/7 basis according to work shifts. Such shifts vary with flight operations and departmental requirements. Presently, a total of 1,265 employees are eligible for such services and considering their off days, an average of around 900 staffs are conveyed to and from the airport on a daily basis.

The weekly roster of each and every employee is prepared for each department for the following week. A Transport Application System consolidates all these different rosters and re-group all staffs as per following on a daily basis:

- Arrival and departure shifts
- Residential zones

A report is downloaded from the Transport Application System and further optimization is made to regroup staffs of same arrival and departure shifts and according to residential zones and routings. Subsequent changes in roster patterns are also taken into consideration. Final trips are generated in the form of Transport Orders which contain the following details:

- List all of staffs to be carried by department and residential code
- Date
- Driver's name
- Vehicle registration number
- Departure and arrival place
- Scheduled time of departure and arrival
- Actual time of departure and arrival
- Signature of driver and staff

Such Transport Orders are finally distributed on the eve as from 15h00 to service providers for performance of services and to be used subsequently for claims and invoicing purpose.

Air Mauritius has a requirement for around 208 trips to be performed on a daily basis to convey ground staffs from their places of

residence/pick up points to the airport and back. These door-to-door services ideally require 15-seater vans for better optimisation.

The current transport network spans around the Ste Croix – Pointe d’Esny axis which includes Ste Croix, Roche Bois, Port Louis, Pointe aux Sables, Grande Rivière, Coromandel, Beau-Bassin, Moka, St.Pierre ,Quatre-Bornes, Rose-Hill, Vacoas, Floreal, Phoenix, St.Paul, Camp Fouqueraux, Mesnil, Castel, Eau-Coulee, Curepipe, Forest Side, Nouvelle France, Union Park, Rose Belle, N.Grove, Mare d’Albert, Plaine Magnien, Mahebourg, Pointe d’Esny.

B. DAILY TRIP AND VEHICLE REQUIREMENTS

Depending on flight operations and departmental requirements, the following table shows the arrival time to airport and departure time from airport for the different shifts requiring transport on a daily basis and corresponding indicative number of trips:

Arrival time	No of trips	Departure time	No of trips
23:59	4	08:00	5
02:00	5	10:00	5
03:00	1	11:00	1
04:00/04:30	3	11:45	3
05:00	7	13:00	7
06:00	8	14:00	7
07:00	7	15:00	7
08:30	22	16:15	22
10:00	6	18:00	5
11:00	5	19:00	5
12:45	3	20:45	3
13:00	8	21:00	7
14:30	7	22:30	7
15:00	9	23:00	9
16:00	10	23:59	10
Total Arrival trips	105	Total Departure trips	103

While non-shift staffs are rostered for an arrival of 08:30 and a departure of 16:15 (week days), arrivals and departures of shift staffs are spread throughout the day over 7 days of the week.

It is to be noted that arrivals at 08:30 and departures at 16:15 constitute the peak operations, with around 22 trips planned in each direction.

Around 30 vans are needed from 07:00 to 08:30 as most of the vans arriving at the airport at 07:00 cannot be planned for longer trips arriving at 08:30, as pick up of staffs arriving at the airport at 08:30 start as from 07:00, depending on regions and considering the speed limitation devices and traffic regulations and conditions. The same trend is observed from 15:00 to 16:15.

Based on the total indicative number of arrival and departure trips per day, especially arrivals between 07:00 and 08:30 and departures between 15:00 and 16:15, a minimum of 32 vehicles will be required on a DAILY BASIS including at least 2 vehicles on standby to cater for absences, breakdowns, accidents, flight disruptions and emergency situations.

Due to flight operational reasons, the arrival and departure timings can be changed at short notice, as well as the list of staffs to be picked up and dropped. The service provider may be requested to operate trips any time round the clock and they should arrange for necessary resources. Furthermore, during flight disruptions and peak travel seasons, more vehicles may be required and the service provider should be able to cater for all such requests.

All vans used for transportation services must satisfy the following mandatory conditions at any point in time during the contract term:

- Have a minimum of 15 seats
- be of a maximum of seven (7) years of age;
- be equipped with speed limiters (maximum 80 kms/hr);
- be equipped with air conditioning system;
- have all seats (including retractable) equipped with seat belts;

C. 24/7 REPRESENTATIVE BASED AT THE AIRPORT

The service provider must delegate his designated representatives, to be based at the airport to monitor his operations in and out on a 24-hour basis and on different shifts. The representatives should be physically present on a 24-hour basis at the airport and contactable 24 hours a day by any means of telecommunication. The service provider must officially advise the name and contact details of the operational representatives. The representatives should be empowered to take operational decisions and to answer to operational queries. The representatives should be able to cater for any additional transport requests or changes from the client at short notice.

D. ROUTINGS AND INDICATIVE NO. OF WEEKLY TRIPS

The table below provides an indicative weekly trip configuration pattern to/from SSRI Airport:

Trips starting from Airport and ending at following points and vice versa	Number of Weekly Trips	
	1-4 pax	5-14 pax
STE CROIX/ROCHE BOIS/PORT LOUIS/ POINTE AUX SABLES/VALLEE DES PRETRES	117	137
GRANDE RIVIERE / COROMANDEL / BEAU BASSIN/MOKA/ST PIERRE / ROSE HILL/ QUATRE BORNES	218	181
VACOAS/FLOREAL/ST PAUL/ PHOENIX/ CAMP FOUQUERAUX/HIGHLANDS	28	197
FOREST SIDE/ CUREPIPE/ EAU COULEE/ CASTEL/ MESNIL/ FLOREAL	37	43
NOUVELLE FRANCE/ UNION-PARK/ROSE BELLE/NEW GROVE/MARE D'ALBERT/PLAINE MAGNIEN/MAHEBOURG/POINTE DESNY	146	319

Note: Employees living outside these perimeters will have to be picked up and dropped upon requests. However, the transport requirements may evolve depending on certain factors such as re-classification by authorities, changing organisational, economic or business needs. The above indicative number of daily trips are slightly lower during week-ends.

Definition of trip

A trip means the distance travelled by the vehicle of the service provider from one point to its final destination for the purpose of transporting Air Mauritius Limited employees and employees of its subsidiary companies as well as any other designated persons as requested by the company and includes any waiting time not exceeding one hour.

In between stoppages during the trip are not considered as a trip. For example, a trip from Ste Croix to the airport for pick up and dropping employees passing through Port-Louis, Pointe aux Sables, Coromandel, Beau Bassin, Moka, Quatre-Bornes, Rose-Hill, Vacoas, Curepipe, Nouvelle France, Rose Belle, Plaine Magnien is considered as one trip. Moreover, Air Mauritius can plan staffs from different regions on the same trip depending on loads and maximum travelling time, for example staffs from Curepipe and Quatre Bornes.

Note: Air Mauritius Limited reserves the right to modify a trip without notice resulting from the addition and/or deletion of names of employees and changes in departure/arrival timings, due to the

exigencies of the operations which would imply a modification of the initial routing/timings. The Service provider has an obligation to accommodate any such changes.

The Service provider is not allowed to combine trips or modify trips which have been allocated by Air Mauritius without the prior consent of appointed employees of the Transport department.

The service provider should allocate trips to its drivers in such a way that they have enough time to perform all such trips without delays and over-speeding. Rest time in between trips and shifts should also be catered for.

E. PENALTIES

The service provider should plan and provide adequate resources (drivers and vans, including standby) to operate **all trips** that are allocated to it. All these trips should be performed punctually and on a 24/7 basis.

The service provider must **mandatorily** perform all trips that are allocated to it as from planning stage on the eve and is not allowed to refuse performance of trips. In exceptional and emergency cases, its standby vehicles and drivers should be used. In the event that a voucher is not accepted at point of issuance or a trip is not performed after acceptance of voucher, the **full cost of the trip** will be charged to the service provider. The corresponding amount will be deducted from invoices claimed by the service provider. An additional penalty fee of 20% of the cost of the trip will be applied in the event that any listed staff is left behind by the driver.

Penalty will also be applied for all delays on arrival and departure. Should the service provider be solely responsible for delay in terms of pick- up and arrival time, the service provider shall provide a discount as follows:

- Delay from 10 to 15 minutes - 10% on the trip cost
- Delay of above 15 minutes to 20 minutes - 15% on the trip cost
- Delay above 20 minutes to 30 minutes- 20% on the trip cost
- Delay of more than 30 minutes – 30% on the trip cost

FORM I

GENERAL STATEMENT

Company Name:

Company Address:

Details of company representative who may be contacted for further information, if required (name, position, phone number and email address):

I authorise the Secretary of the Tender Committee or his/her delegate to effect any investigation to prove the truthfulness of the statements and documents submitted and to obtain clarification and information on the different aspects of my tender proposal.

To the best of my knowledge, I hereby declare that the particulars shown herein are true and correct in every detail.

Name:

In the capacity of:

Signed:

Duly authorized to sign the Bid
for and on behalf of:

Date:

Seal of Company

FORM II

FORM OF TENDER BOND

Brief description of Contract: "Provision of Staff Transportation Services, Ref PROC/187/25/MK"

Name and address of Beneficiary: Air Mauritius Limited, President John Kennedy Street, Port Louis.

We have been informed that
(Hereinafter called the "Principal") is submitting an offer for such Contract in response to your invitation, and that the conditions of your invitation (the "conditions of invitation" which are set out in a document entitled Request for Proposal) require his offer to be supported by a tender security.

At the request of the principal, we (name of bank) hereby irrevocably undertake to pay you, the Beneficiary/Air Mauritius Limited, any sum or sums not exceeding in total the amount of One Hundred Thousand Rupees (Rs. 100,000.00) upon receipt by us of your demand in writing and your written statement (in the demand) stating that:

- (a) the principal has, without your agreement, withdrawn his offer after the latest time specified for its submission and before the expiry of its period of validity, or
- (b) the principal has refused to accept the correction of errors in his offer in accordance with such conditions of invitation, or
- (c) you awarded the Contract to the Principal and he has failed to comply with sub-clause 2.3.18 of the conditions of the Contract.

Any demand for payment must contain your signature(s) which must be authenticated by your bankers or by a notary public. The authenticated demand and statement must be received by us at this office on or before One Hundred and Eighty (180) days as from the deadline for submission of bids when this guarantee shall expire and shall be returned to us.

Date.....

Signature(s).....

FORM III

LIST OF CONTRACTS EXECUTED DURING THE LAST FIVE YEARS

SN	Company Name	Contract Value (MUR)	Average no. of vehicles deployed	Duration	Remarks

Note: For each listed contract, either a signed copy of the contract or a signed letter from the client evidencing the contract must be provided.

FORM IV

LIST AND DETAILS OF ALL VEHICLES TO BE USED TO DELIVER THE REQUIRED SERVICES

SN	Vehicle Registration No.	Year of Registration	Type of Vehicle	No. of Seats	Owned/Leased/Hired /Sub-contracted etc... (please specify)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
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21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					

Note: A copy of the vehicle PSVL (Public Service Vehicle Licences) to be provided as applicable and a copy of agreement with subcontractors specifying the conditions of the subcontracting if applicable.

FORM V

ADHERENCE TO TERMS AND CONDITIONS GOVERNING THE AGREEMENT

I confirm that I have read and understood all the terms and conditions of the proposed agreement for the provision of transport services as detailed in enclosed Attachment 2 of this tender document and hereby agree to all these terms and conditions.

Deviations (if any):

Signed:

In the capacity of (*)

Duly authorised to sign for and on behalf of:

Date:

**The signatory's authority to sign must be attached or indicated to this application form.*

FORM VI

PRICING PROPOSAL FORM

TRIP SERVICES

VOLUME OPTION 1: 25% OF INDICATIVE NUMBER OF WEEKLY TRIPS		
Trips starting from Airport and ending at following points and vv	Price per trip (MUR)	
	1-4 pax	5-14 pax
STE CROIX/ROCHE BOIS/PORT LOUIS/ POINTE AUX SABLES /VALLEE DES PRETRES		
GRANDE RIVIERE / COROMANDEL / BEAU BASSIN / ROSE HILL/ MOKA/ST PIERRE/ QUATRE BORNES		
VACOAS/ST PAUL/ PHOENIX/ CAMP FOUQUERAUX/HIGHLANDS		
FOREST SIDE/ CUREPIPE/ EAU COULEE/ CASTEL/ MESNIL/ FLOREAL		
NOUVELLE FRANCE/ UNION PARK/ ROSE BELLE/ NEW GROVE/MARE D'ALBERT/PLAINE MAGNIEN/ MAHEBOURG/ POINTE DESNY		

VOLUME OPTION 2: 50% OF INDICATIVE NUMBER OF WEEKLY TRIPS		
Trips starting from Airport and ending at following points and vv	Price per trip (MUR)	
	1-4 pax	5-14 pax
STE CROIX/ROCHE BOIS/PORT LOUIS/ POINTE AUX SABLES /VALLEE DES PRETRES		
GRANDE RIVIERE / COROMANDEL / BEAU BASSIN / ROSE HILL/ MOKA/ST PIERRE/ QUATRE BORNES		
VACOAS/ST PAUL/ PHOENIX/ CAMP FOUQUERAUX/HIGHLANDS		
FOREST SIDE/ CUREPIPE/ EAU COULEE/ CASTEL/ MESNIL/ FLOREAL		
NOUVELLE FRANCE/ UNION PARK/ ROSE BELLE/ NEW GROVE/MARE D'ALBERT/PLAINE MAGNIEN/ MAHEBOURG/ POINTE DESNY		

VOLUME OPTION 3: 75% OF INDICATIVE NUMBER OF WEEKLY TRIPS		
Trips starting from Airport and ending at following points and vv	Price per trip (MUR)	
	1-4 pax	5-14 pax
STE CROIX/ROCHE BOIS/PORT LOUIS/ POINTE AUX SABLES /VALLEE DES PRETRES		
GRANDE RIVIERE / COROMANDEL / BEAU BASSIN / ROSE HILL/ MOKA/ST PIERRE/ QUATRE BORNES		
VACOAS/ST PAUL/ PHOENIX/ CAMP FOUQUERAUX/HIGHLANDS		
FOREST SIDE/ CUREPIPE/ EAU COULEE/ CASTEL/ MESNIL/ FLOREAL		
NOUVELLE FRANCE/ UNION PARK/ ROSE BELLE/ NEW GROVE/MARE D'ALBERT/PLAINE MAGNIEN/ MAHEBOURG/ POINTE DESNY		

VOLUME OPTION 4: 100% OF INDICATIVE NUMBER OF WEEKLY TRIPS		
Trips starting from Airport and ending at following points and vv	Price per trip (MUR)	
	1-4 pax	5-14 pax
STE CROIX /ROCHE BOIS/PORT LOUIS/ POINTE AUX SABLES/VALLEE DES PRETRES		
GRANDE RIVIERE / COROMANDEL / BEAU BASSIN / ROSE HILL/ MOKA /ST PIERRE/ QUATRE BORNES		
VACOAS/ST PAUL/ PHOENIX/ CAMP FOUQUERAUX/HIGHLANDS		
FOREST SIDE/ CUREPIPE/ EAU COULEE/ CASTEL/ MESNIL/ FLOREAL		
NOUVELLE FRANCE/ UNION PARK/ ROSE BELLE/ NEW GROVE/MARE D'ALBERT/PLAINE MAGNIEN/ MAHEBOURG/ POINTE DESNY		

Note: All prices quoted above are to be inclusive of VAT

ATTACHMENT 2

AGREEMENT FOR THE PROVISION OF TRANSPORT SERVICES