

CAREER OPPORTUNITY

Operations Officer – Warehouse (Ground Support Services)

(Ref: OOW/26/008)

Air Mauritius Ltd, the national airline of Mauritius, is seeking to recruit passionate, dynamic and highly motivated candidates to fill in the position of Operations Officer – Warehouse (Ground Support Services). If you are committed to excellence and eager to make a difference in the aviation industry, we welcome you to apply for the above post.

The duties and responsibilities will include the following inter-alia:

- Assist the Senior Technical Officer in managing day to day operations in relation to Counter, Inventory Control, Fabrics and Tools, Import or Export and Materials Planning
- Perform day to day tasks such as ordering of parts for Aircraft on Grounds and positioning of parts at outstations and also administrative tasks such as filing and processing of documents
- Adhere to policies and regulatory warehouse procedures and ensure Information System is updated in a timely and efficient manner for all warehouse transactions
- Ensure that all aircraft parts and tools serviceable/ unserviceable are properly stored in their respective locations as per Information system
- Be responsible for stores during non-office hours or in the absence of Senior Technical Officers or Store Supervisors.

PREREQUISITES:

EITHER

A. Higher School Certificate (HSC) or General Certificate Education (GCE), with 2 subjects at Advanced Level including Mathematics, obtained at one and same sitting or an equivalent qualification from a recognised institution **with** 2 years working experience in Warehouse or Supply Chain Operations

OR

B. School Certificate (SC) or General Certificate Education (GCE) “O” level, with credits in 5 subjects including Mathematics, obtained at one and same sitting or an equivalent qualification from a recognised institution **with** 3 years working experience in Warehouse or Supply Chain Operations

Plus for A and B

Diploma in either one of the following: Purchasing, Logistics, Inventory, Warehouse Management, Supply Chain Management or Business Administration from a recognised university/institution or an equivalent relevant qualification acceptable to Air Mauritius

OTHER REQUIREMENTS:

- Proactive and team player
- Good analytical and organisational skills
- Good communication and interpersonal skills
- Ability to work on a shift system including weekend and public holidays
- Focus, methodical and meticulous to ensure high quality standard
- Proficient in Microsoft Office

APPLICATION PROCEDURE:

Interested candidates meeting the requirements are invited to send their application addressed to the Senior Human Resources Business Partner, by registered post together with the following documents:-

1. Motivation letter
2. Resume/CV
3. [Company's prescribed form](#)
4. A photocopy of National Identity Card
5. Copy of educational certificates with letters of equivalence from National Equivalent Committee (where applicable)
6. Documentary evidence relating to work experience

Postal address

Talent Acquisition Section
Air Mauritius Ltd
16th Floor, Air Mauritius Centre
President John Kennedy Street
Port-Louis
Mauritius

Deadline for submission: Monday 01 June 2026 at 16h00 local Mauritius time (equivalent to 12h00 UTC)

Note 1:

- Job Reference “Ref: OOW/26/008” should be specified on the envelope and the application form.
- Selected Candidates will be required to undergo a full medical examination to assess their suitability and asked to submit a certificate of character as per the Company Policy.
- Applications received incomplete or after the closing date will not be considered.
- Canvassing in any form will entail disqualification from the selection process.
- Applicants should be Mauritian Nationals and able to live and work in Mauritius.

The Company reserves the right:

- to call only the best qualified candidates for the selection exercise/s which may involve aptitude/situational tests, presentations/interviews or any other assessment tools.
- not to make any appointment following this advertisement.

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